



HILLINGDON  
LONDON



# Notice of Hearing

## Licensing Sub Committee (North)

### Councillors on the Sub-Committee:

Dominic Gilham (Chairman)  
Lynne Allen  
Judy Kelly  
Carol Melvin  
Brian Stead

**Date:** WEDNESDAY,  
15 JANUARY 2014

**Time:** 2.00 PM

**Venue:** COMMITTEE ROOM 5  
CIVIC CENTRE  
HIGH STREET  
UXBRIDGE  
UB8 1UW

**Meeting Details:** Members of the Public and  
Press are welcome to attend  
this meeting

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**Published:** Tuesday, 31 December 2013

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# Agenda

## **CHAIRMANS ANNOUNCEMENTS**

- 1 Apologies for Absence
- 2 Declarations of Interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private
- 4 Matters that have been notified in advance or urgent

## **Part 1 - Members, Public and Press**

5	Suspension of Premises Licences for Non-Payment of Annual Licensing Fees	Pages 1 – 3
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## **Part 2 - Members Only**

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## SUSPENSION OF PREMISES LICENCES FOR NON-PAYMENT OF ANNUAL LICENSING FEES

<b>Committee</b>	Licensing Sub-Committee (North)
<b>Officer Contact</b>	Stephanie Waterford 01895 277232
<b>Papers with report</b>	Appendix 1 - Schedule of outstanding fees (Update to be presented on the day of the Committee meeting)
<b>Ward(s) affected</b>	All

### SUMMARY

To consider the suspension of premises licences for non-payment of annual licence fees.

### RECOMMENDATION

**That the Licensing Sub Committee suspend the licences on the attached schedule**

### INFORMATION

1. The Police Reform and Social Responsibility Act 2011, which inserted Section 55A into the Licensing Act 2003, gives powers to Licensing Authorities to suspend Premises Licences for non-payment of annual licence fees.
2. Invoices are raised each year and sent to the premises licence holder and follow up actions are carried out by Licensing Officers where payments have not been made. Follow up actions include letters to the premises, phone-calls and visits in person to the licensed premises.
3. The Licence holder is sent an invoice two months before the fee is due. They are then sent a reminder on the due date. A final reminder is then sent out 21 days after.
4. The schedules of fees set out in Appendix 1 remain unpaid despite attempts to recover the fees.
5. The Committee are therefore requested to consider the suspension of the licences of the premises set out in schedule in Appendix 1.
6. During the period of suspension, the relevant premises may not engage in the licensable activity for which a licence was issued. However the premises may remain subject to any pending enforcement action and/or transfer of the licence.
7. In the event that the relevant premises licence is transferred, licensable activity may only take place and a new licence will only be issued when all outstanding dues are settled in full.

8. Metropolitan Police Services and/or relevant enforcement authorities will be advised of the suspension of the licence.
7. Any licences subject to suspension will be re-instated immediately upon receipt of payment of the outstanding fees.

## **FINANCIAL IMPLICATIONS**

None.

## **LEGAL IMPLICATIONS**

It is mandatory for the Licensing Sub-Committee to suspend a premises licence or club premises licence if it is satisfied that a premises or club has failed to make payment of the annual fee when it became due. However, a decision to suspend the licence does not take effect if the payment was not made before or at the time of the due date because of an administrative error, or because the holder disputed liability for the fee before or at the time of the due date.

The decision of the Sub-Committee to suspend the licence takes effect at least two working days after the decision is made. Notice of the suspension must be given in writing to the licence holder and must specify the date upon which the suspension takes effect. Where payment of outstanding monies is made, the Licensing Service must issue a receipt on the first working day that the payment is received and in any event no later than the end of the second working day after receipt of payment.

## **BACKGROUND DOCUMENTS**

The Licensing Act 2003  
Guidance under Section 182 of the Licensing Act 2003  
The Council's Statement of Licensing Policy

## Appendix 1

9804356	0	KANEDS	MR D S KANE	Bottleneck	8 New Pond Parade	West End Road	HA4 6LR	31/05/13	£180.00
9804455	9	KANEB	BAKATHAWAR KANE	Premier Express	278 West End Road	Ruislip	HA4 6LS	31/07/13	£180.00
9804576	8	AHMEDMS	MR MOHAMMED SUHEL AHMED	Pakora	Unit 3 West Ruislip Station	Ickenham Road	HA4 7DW	30/09/13	£180.00
9804619	5	RUISCC	RUISLIP CRICKET CLUB	Kings College Road	Ruislip	Middlesex	HA4 7JZ	30/09/13	£70.00
9804733	7	BECSOC	BEC SOCIAL CLUB	Sacred Heart Church	Pembroke Road	Ruislip	HA4 8NE	30/09/13	£70.00
9804424	9	SUPERSAV	SUPERSAVE	Gulid Singh & Dalil Singh	213-215 Field End Road	Eastcote	HA5 1QZ	31/07/13	£180.00
9804722	1	LAMPANG	P C LAM & KIN TAI PANG	Eat Well Restaurant	188 Field End Road	Eastcote	HA5 1RF	30/09/13	£180.00
9804654	3	RAJANAYR	R RAJEEVAN	Earlybird Food & Wine	2 The Broadway	Joel Street	HA6 1PF	30/09/13	£180.00
9804524	5	VIRGINAC	VIRGIN ACTIVE	Riverside	Ducks Hill Road	Northwood	HA6 2DR	31/08/13	£350.00

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